

Royal Canadian Institute of International Studies 1992 Yonge St, Suite 200, Toronto, ON M4S 1Z7 rciis.ca / education@rciis.ca / 416 222 5328 DLI# 019440339342

# Academic Good Standing Policy

Our good standing policy provides a system that assists in ensuring that students maintain a satisfactory level of attendance, behaviour, and course participation while studying at RCIIS.

Maintaining Good Standing requires:

- Satisfactory attendance and punctuality in a given class
- Completion of course work and assessments
- Satisfactory behaviour in and outside of the classroom

# Good Standing is lost when a student:

- is absent for more than 5 consecutive days per session
- is absent for more than 3 days per session (English for Academic Purposes only)
- fails to complete the course work or assessments without satisfactory explanation
- behaves in a way that is inappropriate to staff and students

## Good Standing privileges are reinstated when:

- All absences are satisfactorily explained with a note from a Walk in Clinic or hospital
- All missed work or assessments are completed or demonstrated to the relevant teacher within the negotiated time
- The behaviour management issue is satisfactorily resolved with both teacher and student

### Good Standing Procedural Summary

#### STAGE ONE

3 unexplained or unsatisfactory absences and/or non-completion of course work -> Verbal Warning from teacher



#### STAGE TWO

5 consecutive unexplained or unsatisfactory absences and/or noncompletion of course work or assessments without satisfactory explanation to school -> Removal from the class by school

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