

## Grading and Appeals

Grading varies from one program to another depending on course content and learning outcomes. At the beginning of each course, teachers will provide students with a program outline detailing the basis on which the final grades are assigned.

As a general rule, students are required to achieve 75% in any given class in order to advance to the next level.

The following table is the general grade scale used for RCIIS programs:

Grade Definitions	Percentage
Outstanding	90-100
Excellent	81-89
Good (Pass)	75-80
Improving, but needs work	60-74
Unsatisfactory/ Fail	0-59

### Appeals

If you have concerns about a final grade or specific score, you are encouraged to discuss them with your teachers. If the matter cannot be resolved informally, you can begin a formal reassessment process by submitting an academic appeal.

The appeal must be submitted in writing with copies of all relevant documents to the school Academic Director. Be specific and clearly present all of the details surrounding the situation. You must provide as much documentation of your claim as possible. The better the evidence you present, the stronger your claim.

A reevaluation will then be carried out according to the school procedures. For a more detailed overview of the Academic Appeal process, please see the Academic Appeal Policy.